



**CANADIAN  
UNIVERSITY  
COLLEGE**

# TRANSPORTATION DEPARTMENT RESERVATION FORM

Canadian University College  
200 Maple Drive  
Lacombe, Alberta Canada T4L 2E5  
403.782.3381 x4130 or 1.800.661.8129 x5  
Fax: 403.782.7460  
www.cauc.ca • transportation@cauc.ca

**PLEASE NOTE**

- Reservations are to be made three (3) working days in advance for travel on Tuesday through Friday and five (5) days in advance for travel on Sundays and Mondays.
- Reservations are not available for Friday Evening or Saturday flights. The Transportation Department cannot guarantee the availability of drivers during these times. Requests for transportation service due to emergencies will be accommodated subject to the availability of vehicles and drivers.
- Please call to confirm or cancel your reservation 24 hours before your pick-up/drop-off time.

**NAME:** \_\_\_\_\_ **PHONE #:** \_\_\_\_\_

**PLEASE CHECK THE APPROPRIATE BOX:**  Drop-Off  Pick-Up

**LOCATION:**  Edmonton Intl. Airport - YEG  Calgary Intl. Airport - YYC  Bus Station \_\_\_\_\_

**DATE OF TRIP:** \_\_\_\_\_ **LUGGAGE (# OF PIECES):** \_\_\_\_\_

**AIRLINE & FLIGHT #:** \_\_\_\_\_ **TO/FROM:** \_\_\_\_\_

**ARRIVAL/DEPARTURE TIME (PLEASE INCLUDE A.M. OR P.M.):** \_\_\_\_\_

**PICK-UP FROM:**  Lakeview Hall  Maple Hall  Home \_\_\_\_\_

**DROP-OFF AT:**  Lakeview Hall  Maple Hall  Home \_\_\_\_\_

**NAME OF PASSENGER(S):**

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_  
 5. \_\_\_\_\_ 6. \_\_\_\_\_ 7. \_\_\_\_\_ 8. \_\_\_\_\_  
 9. \_\_\_\_\_ 10. \_\_\_\_\_ 11. \_\_\_\_\_ 12. \_\_\_\_\_  
 13. \_\_\_\_\_ 14. \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

<b>TRANSPORTATION FEES</b> (subject to change)		
	<b>EDMONTON</b> (196 km round trip)	<b>CALGARY</b> (336 km round trip)
# of passengers	Fare per passenger	Fare per passenger
1	\$55.00	\$90.00
2	\$50.00 each	\$75.00 each
3 to 5	\$40.00 each	\$60.00 each
6 to 14	\$35.00 each	\$50.00 each

<b>ADDITIONAL FEES</b>
<b>NO SHOW FEE</b> Regular fare will still be charged if the passenger does not show as scheduled.
<b>CANCELLATION FEE</b> \$35.00 for cancellations made without 24 hours notice.
<b>P.M. DIFFERENTIAL FEE (I.E. NIGHT CHARGE)</b> An additional \$25.00 for trips made before 5:30 a.m. and after 10:30 p.m.
<b>LAST MINUTE FEE</b> \$25.00 for reservations made without the minimum required 72 hours (3 business days) notice.

<b>IMPORTANT PHONE NUMBERS</b>		
<b>CUC:</b> 1-800-661-8129 (dial 5 for Transportation)	<b>TRANSPORTATION DEPT.:</b> (403)782-3381 ext. 4130	<b>TRANSPORTATION DEPT. CELL:</b> (403)304-5528
<b>PLEASE FAX (403.782.7460) OR BRING FORM TO THE TRANSPORTATION DEPARTMENT AT PLANT SERVICES</b>		